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Order From: Closing Date:

Property Address:
Legal Description:

Purchase Price: Earnest Money: Commission % or flat fee
Administrative Fee

Closing Seller Side: Yes No Closing Buyer Side: Yes No
Agent Name: Agent Name:
Company: Company:
Office Phone/Fax: Office Phone/Fax:

WILL SELLER(S) BE OUT OF TOWN AT TIME OF CLOSING? Yes No

Sellers Name: (1) Single Married
SSN:
Spouses Name:
SSN:
Forwarding and/or New Address:
Phones Numbers: (Home) (Work) (Cell)

Sellers Name: (2) Single Married
SSN:
Spouses Name:
SSN:
Forwarding and/or New Address:
Phones Numbers: (Home) (Work) (Cell)

Attorney for Deed Preparation:
Abstractor Preference:

I DO WISH TO PARTICIPATE IN GETTING DEED SIGNED
I DO NOT WISH TO PARTICIPATE IN GETTING DEED SIGNED

WILL BUYER(S) BE LIVING IN THIS PROPERTY? YES NO

Buyers Name: (1) Single Married
SSN: Buyers Address:
Spouses Name:
SSN:
Type of Deed: JTWR0S TIC SINGLE MARRIED
Phones Numbers: (Home) (Work) (Cell)

Buyers Name: (2) Single Married
SSN: Buyers Address:
Spouses Name:
SSN:
Type of Deed: JTWR0S TIC SINGLE MARRIED
Phones Numbers: (Home) (Work) (Cell)

Attorney for Title Opinion/Guaranty or Title Insurance Company:

Lender: Loan Amount:
Loan Officer: Phone/Fax or email:

Termite Preference:
Home Warranty: Yes No Warranty paid by: Total Cost:
Name of Home Warranty Company:

Additional Request:

\*\*PLEASE INCLUDE COPY OF PURCHASE AGREEMENT/ADDENDUMS AND SELLERS
AUTHORIZATION WITH PAYOFF INFORMATION\*\*

WE THANK YOU FOR YOUR BUSINESS!